

Master's Camp Registration Checklist

Forms to **mail** before camp:

- Church Registration Form along with \$35 church registration fee
Deadline: ASAP
- Camper Registration Form along with \$25 deposit per camper (students & sponsors)
Deadline: Post Marked On or Before May 17 – each camper registered pays \$145
Post Marked After May 18 – each camp registered pays \$155

Mail forms and payment to: Master's Camp
700 W. Hutchins
San Antonio, TX 78221

Stuff to **email** before camp:

- Picture of each adult sponsor coming to camp
Save the file as 'firstname_lastname' and email to brandon@cfwell.com
Deadline: Wednesday July 7, 2010 – Sunday July 11, 2010 at 5pm
- 3 Master's Camp Registration Forms – Excel Spreadsheets named Sponsor Form, Student Form, and Payment Form. Email to brandon@cfwell.com
Deadline: Wednesday July 7, 2010 – Sunday July 11, 2010 at 5pm
- 2 contact phone #'s for Sunday July 11 evening emailed to brandon@cfwell.com. *If we have not received your registration forms or pictures of your sponsors by 5pm Sunday July 11, we will need to contact you to get your final numbers before you arrive on Monday July 12.*

Stuff to **bring** to camp: Have the following ready upon arriving at Registration Monday July 12, 2010.
Registration will be open from 11:30am – 3pm.

- Master's Camp Registration Forms – 3 Excel Spreadsheets named Sponser Form, Student Form, and Payment Form saved on USB or CD
- Student Medical Release Form filled out for each camper
- Sponsor Medical Release Form filled out for each sponsor
- Graduate Release Form for each camper who graduated in Spring of 2010
- Letter from Pastor on Church letterhead listing the names of all adult sponsors and affirming all sponsors have completed the following:
 - 1) Criminal Background Check
 - 2) DPS Sex Offender Database Check
 - 3) Child Protection Training Course
 - 4) Acknowledged Receipt and Reading of Sponsor Handbook
- CHECK FOR FULL AMOUNT OWED TO MASTER'S CAMP